



# 2011 Forest of Lights Festival

Sponsored by the Bryant Area Chamber of Commerce  
and the Bryant Parks Department

Forest will be located in The Center at Bishop Park in Bryant.

## Schedule of Events

<b>Decorating Party:</b> (Closed to the Public)	Monday, November 14, 2011	5:00 – 9:00 pm
<b>Forest Open to Public For Raffle and Bidding:</b>	Tuesday, November 15, 2011	5:00 – 9:00 pm
	Wednesday, November 16, 2011	5:00 – 9:00 pm
	Thursday, November 17, 2011	5:00 – 9:00 pm
	Friday, November 18, 2011	9:00 – 12:00 pm 4:00 – 6:00 pm
	<b>Special Chamber Viewing After Highlight Bryant Lunch</b>	Thursday, November 17, 2011
<b>Raffle and Bidding Closes:</b>	Friday, November 18, 2011	6:00 pm
<b>Winners Announced:</b>	Friday, November 18, 2011	6:30 pm
<b>Items Won or Purchased Can Be Picked Up:</b>	Friday	6:30 – 8:00 pm
	Saturday	9:00 – 11:00 am



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## Sponsorship Rules

- Sponsorships may be that of a **tree** for raffle or a **gift basket** or **wreath** for silent auction.
- Artificial trees only ranging from 4 feet to 8 feet high.
- Height of tree will determine price of raffle ticket. (4-6 ft - \$1.00, 6-7 ft - \$3.00, 7-8 ft - \$5.00)
- Tree must be on a sturdy, covered tree stand or be anchored in a pot.
- Tree must include lights and an extension cord.
- Please do not glue anything to the tree.
- Please do not put anything perishable or edible on the tree or wreath.
- Please do not hang or connect objects to the walls or ceilings.
- Gift Certificates: Please place "ghost" certificates on the tree to insure against loss. Give actual certificates to festival staff on the day of set up.
- All items on and around the tree will be given to the winner of your tree. Do not include any items you would like returned.
- Please display a list of wrapped items that will be included with your tree or gift basket. You may wrap empty boxes and give actual items to festival staff on day of set up.
- Tree sponsors will be asked to assemble their trees in the designated location. Wreaths and gift baskets may be pre-pared and delivered.
- Please leave original boxes for the trees and ornaments at the Festival so that we may give it to the winner for taking the tree home.
- All trees must be completely decorated and ready for display by the end of the Decorating Party on Monday, November 14<sup>th</sup>. All gift baskets and wreaths should also be delivered by this time.
- Please consider the weight of your decorations in that the tree cannot be anchored to a wall and must be able to stand on its own without falling.
- Sponsors name will be placed on signage identifying the tree, wreath, or gift basket as well as in the Forest of Lights Festival program.
- We will do our best to safe guard the trees, baskets, and wreaths and their contents. However, neither the City of Bryant, the Bryant Area Chamber of Commerce, or Festival Staff can be responsible for any lost or stolen items.



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## Raffle and Silent Auction Rules

**Raffle Tickets** are available for purchase at the Festival during the "Open to the Public" hours. See the Schedule of Events for dates and times. No raffle tickets will be sold after 6:00 pm on Friday, November 18, 2011.

The price of raffle tickets will depend upon the size of the tree. Each tree will be marked with its raffle ticket price. Ticket prices will range between \$1.00 - \$5.00. The number of winners will depend on the number of trees available. There will be one winner per tree. Raffle ticket must contain contact information to be eligible.

Tree includes the tree itself, all decorations, and any gift certificates (if applicable) unless otherwise noted.

Winners need not be present to win. Winners will be contacted by phone. Winners are responsible for taking down their own trees and for transporting the tree and its decorations away from the festival. All trees and decorations must be picked up by cut-off time noted on Schedule of Events. Any trees not picked up at that time will be drawn for again, unless other arrangements have been made and approved by festival staff.

**Silent Auction** items will be available for bid during Festival hours. Bidders will receive a Bid Number from Festival staff. Bidders must provide contact information to be eligible. All items won must be picked up by cut-off time noted on Schedule of Events. If not picked up at that time, item will be sold to the next highest bidder.

**Funds raised from the Festival** will go toward a future Christmas light display at Bishop Park.